



TOWN COUNCIL MEETING

**Meeting to be held on Thursday 13th June 2024 at 7pm in the Council Chambers,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

£ = Expenditure decision 🖱️ Resolution required

7th June 2024

Councillors: You are hereby summoned to attend the meeting of the Town Council for the purpose of transacting the business itemised below.

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public and press are warmly welcomed to attend.

Please do not attend if you are feeling unwell or have any COVID symptoms. Mobile phones to be switched to silent.

Karen Kuderovitch, Town Clerk & RFO

24/110.	RECORDING OF MEETING Chairman to request anyone present to identify their intention to record the meeting.
24/111.	DECLARATIONS OF INTEREST/REVIEW All Members are to be reminded that they must disclose any disclosable pecuniary interests, registerable interests and any non-registerable interests they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting. Councillors are requested to review their declarations.
24/112.	APOLOGIES FOR ABSENCE 🖱️ Clerk to report and Councillors to vote on the absence and the reasons given.
24/113.	PUBLIC PARTICIPATION A period of up to 15 minutes (maximum of 3 minutes per person) for members of the public to ask questions or submit comments about items on the agenda. Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.
24/114.	COUNTY AND CITY COUNCILLORS REPORTS To receive reports from our County and City Councillors.
24/115.	APPROVAL OF MINUTES 🖱️ To confirm minutes of the Town Council meeting of 16 th May 2024.
24/116.	STANDING ORDERS 🖱️ Proposed by Cllr. Holmes: West Mersea Town Council do not meet (recess) in the month August 2024.
24/117.	MAYOR'S REPORT

24/118.	TERMS OF REFERENCE – FINANCE & STRATEGY COMMITTEE 🖱 Members to review and approve.
24/119.	COMMITTEES/WORKING GROUPS Reports from the Chairs of Committees: <ul style="list-style-type: none"> • Community Assets & Facilities Committee • Environment & Community Services Committee • Finance & Strategy Committee • Planning Committee Reps/Working Groups Working Groups: Alms houses – Town Clerk to report and a date to be set for a meeting.
24/120.	COMMUNITY PROJECTS/ACTION PLAN/EVENTS 🖱 <ul style="list-style-type: none"> a) Town Clerk to report progress on community projects/review of the Action Plan. b) Council to consider permission for a container @ The Glebe. c) Members to consider a Mayors Charity Ball.
24/121.	FINANCE 🖱£ <ol style="list-style-type: none"> 1. Town Clerk to report bank balances as at 30/5/24 for all accounts. 2. Emergency expenditure – Town Clerk to report. 3. Council to consider quotations for: <ul style="list-style-type: none"> a. Election polling cards (if required) @ approx. £1,200. b. Hedge cutting quotes/estimates x 3. c. Churchyard path – quotes received x 2. d. Changing Places; arco drain @ £2,985.00 & VAT. e. WMTC Truck – sign writing/valet @ £313 &VAT. f. Fairhaven toilet block roof/parapet wall @ £2895. g. Equipment hire to clear W M Park ditch @ £610. 4. Town Clerk to report on Internal/External audits/VAT.
24/122.	COMMUNITY ENGAGEMENT Town Clerk to report <ul style="list-style-type: none"> a) Contact from residents/organisations (including Councillor Surgeries) b) Report on Freedom of Information requests. c) Next Newsletter due in July 2024 (Annual Report)
24/123.	COUNCILLORS UPDATES Councillors to be offered the opportunity to share information.
EXCLUSION OF PRESS AND PUBLIC 🖱 <i>To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.</i>	
24/124.	LEASES/LAND 🖱 <ul style="list-style-type: none"> • Land enquiry • Land purchase
24/125.	PERSONNEL 🖱£ Chair of Personnel to report and any recommendations considered.