



## COUNCIL MEETING

**Meeting to be held on Thursday 7th November 2024 at 7pm in the Council Chamber,  
10 Melrose Road, West Mersea, Colchester CO5 8JD**

1st November 2024

Councillors are summoned to attend the above meeting to deal with the following business.

*Petra Palfreyman*  
Locum Town Clerk

Members of the public and press are warmly welcomed to attend.  
Mobile phones to be switched to silent.

### A G E N D A

24/240 Recording of meeting

Chairman to request anyone present to identify their intention to record the meeting

24/241 To receive apologies for absence and a vote of acceptance to be taken

24/242 To record declarations of interests

Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

24/243 Public session (15 minutes, 3 minutes per speaker)

Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.

24/244 To confirm minutes of the Extraordinary Council meeting of 9 September

24/245 To confirm minutes of the Council meeting of 10 October

24/246 To consider Planning Applications received and to receive notification of Planning Decisions

24/247 To receive a finance update

24/248 To consider adding additional signatories to the bank accounts

24/249 To discuss and agree to a suggested donation of £50 to the Royal British Legion for Remembrance Day Poppy wreath

24/250 To agree the legal fees for the Tennis Club lease of between £750 and £1,000 plus VAT and disbursements

- 24/251 To discuss a quote for £360 including VAT, from the Tennis Club for repairs to the wire fence
- 24/252 To discuss and agree a quote for PAT testing at the Council Office and Council Depot
- 24/253 To discuss and agree the format for adding audio recordings to the website
- 24/254 To discuss and agree the quotation for roof repairs on High Street toilets
- 24/255 To discuss and agree the quotations for deep cleans in High Street, Coast Road and Willoughby toilets
- 24/256 To discuss and consider writing a list of current projects and outstanding actions, set Terms of Reference and agree a priority list.
- 24/257 To consider a letter received from a resident – VG241 South and agree next actions
- 24/258 To discuss and agree a format for answering Freedom of Information requests
- 24/259 To consider setting dates for committee meetings to reduce the impact on full council meetings and allow the committees to focus on their projects and issues
- 24/260 To receive an update about the Dawes Lane Open Space
- 24/261 VE Day 80
- (a) To receive an update from the Working Group
  - (b) To agree Terms of Reference for the Working Group
- 24/262 To note the government consultation paper about remote council meetings and recommend councillors respond