



## TOWN COUNCIL MEETING

**Meeting to be held on Thursday 11th July 2024 at 7pm in the Council Chamber,  
10 Melrose Road, West Mersea, Colchester CO5 8JD**

£ = Expenditure decision 🖱️ Resolution required

5th July 2024

**Councillors:** You are hereby summoned to attend the meeting of the Town Council for the purpose of transacting the business itemised below.

**Members of the Public:** In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public and press are warmly welcomed to attend.

**Please do not attend if you are feeling unwell or have any COVID symptoms. Mobile phones to be switched to silent.**

*Cllr. Sophie Weaver, Town Mayor*

24/131.	<b>RECORDING OF MEETING</b> Chairman to request anyone present to identify their intention to record the meeting.
24/132.	<b>DECLARATIONS OF INTEREST</b> All Members are to be reminded that they must disclose any disclosable pecuniary interests, registerable interests and any non-registerable interests they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting.
24/133.	<b>APOLOGIES FOR ABSENCE</b> 🖱️ Clerk to report and Councillors to vote on the absence and the reasons given.
24/134.	<b>PUBLIC PARTICIPATION</b> A period of up to 15 minutes (maximum of 3 minutes per person) for members of the public to ask questions or submit comments about items on the agenda. <b>Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.</b>
24/135.	<b>COUNTY AND CITY COUNCILLORS REPORTS</b> To receive reports from our County and City Councillors.
24/136.	<b>APPROVAL OF MINUTES</b> 🖱️ To confirm minutes of the Town Council meeting of 13th June and 24th June 2024.
24/137.	<b>PLANNING APPLICATIONS</b> (separate list) <ul style="list-style-type: none"><li>• To consider Planning Applications received</li><li>• To receive notification of Planning Decisions</li></ul>

24/138.	<b>TOILETS</b> 🖱 a) To consider and agree quote for the external decoration of Willoughby toilets b) To consider and agree quote for repair to parapet of Fairhaven toilets c) To consider and agree quote for installation of a soakaway drain at Changing Places unit d) To consider and agree quote to replace gutters/fascias at Willoughby toilets e) To consider and agree quote to replace gutters at Library/High Street toilets
24/139.	<b>PARKS</b> 🖱 a) To consider and agree quote to relocate Basket Swing currently in Youth Field b) To consider and agree quote to replace scramble net in School Gardens
24/140.	<b>CEMETERY</b> 🖱 To consider and agree quote to install a compliant path in the Churchyard
24/141.	<b>FOOTPATHS</b> 🖱 To consider and agree quote to strimming and clear away undergrowth from definitive footpaths 23, 24 and 31.
24/142.	<b>HIGHWAYS</b> 🖱 To agree to pay Colchester City Council a total of £1,380 to cover the 3 sets of yellow zig zag markings Kingsland Road (£720), 2 sets of yellow zig zag markings Barfield Road (480) and bus stop markings (180).
24/143.	<b>FINANCE</b> 🖱 To retrospectively agree the purchase of a bench vice for the workshop at a cost of £418.60.
24/144.	<b>ALMS HOUSES</b> 🖱 To receive an update on Alms Houses discussions with Colchester City Council and City & Country. If needed to also vote on any expenditure necessary to move the project forward.
24/145.	<b>LAND ENQUIRY</b> To receive an update on the land enquiry (discussed at Council meeting on 13th June).
24/146.	<b>GRANT &amp; DONATION REQUESTS</b> 🖱 To consider any grant and donation requests a) Mersea Beach Club b) Any other requests received
24/147.	<b>GLEBE RECREATION GROUND</b> a) To consider the request from Mersea Island Football Club for permission to apply for planning permission to install a container on Glebe 1 for the storage of dug outs and equipment. b) To receive an update regarding expired planning permission for the Mersea Island Rugby Football Club containers on Glebe 2. c) To consider the request to use the Glebe for an organised 'Colour Run' race on 22nd September.
24/148.	<b>COMMITTEES</b> 🖱 a) To increase Personnel Committee to 5 Councillors b) To increase Planning & Highways Committee to 5 Councillors c) To increase Finance & Strategy Committee to 5 Councillors
24/149.	<b>MAYOR'S REPORT</b>
24/150.	<b>COUNCILLORS UPDATES</b> Councillors to be offered the opportunity to share information.
<b>EXCLUSION OF PRESS AND PUBLIC</b> 🖱 <b>To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.</b>	
24/151.	<b>PERSONNEL</b> 🖱£ Chair of Personnel to report and any recommendations considered.



West Mersea  
Town Council