



EXTRAORDINARY COUNCIL MEETING

**Meeting to be held on Friday 24th January 2025 at 9am in the Council Chamber,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

20th January 2025

Councillors are summoned to attend the above meeting to deal with the following business.

Cllr. Sophie Weaver

Mayor, Councillor Sophie Weaver

Members of the public and press are warmly welcomed to attend.
Mobile phones to be switched to silent.

A G E N D A

25/024 Recording of meeting

Chairman to request anyone present to identify their intention to record the meeting

25/025 To receive apologies for absence and a vote of acceptance to be taken

25/026 To record declarations of interests

Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

25/027 Public session (15 minutes, 3 minutes per speaker)

Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.

25/028 To agree to contact Colchester City Council, requesting a copy of evidence provided by West Mersea Town Council, relating to West Mersea Settlement Evidence Stage 1 for the current review of the Local Plan

25/029 To agree to contact Colchester City Council supporting the evidence from two residents relating to the West Mersea Settlement Evidence Stage 1 for the current review of the Local Plan

25/030 To agree for a resident to speak on behalf of the Council at the next Local Plan Committee meeting

25/031 To confirm the purchase of a new office desk for the Town Clerk at a cost of £420.00

25/032 To consider Planning Applications received and to receive notification of Planning Decisions

EXCLUSION OF PRESS AND PUBLIC To resolve that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960

25/033 To review and agree the Time off in Lieu Policy

25/034 To review and agree the Town Clerk's contract

25/035 To agree the 2025/6 budget and precept

25/036 To agree staff salary structure for 2025/6

25/037 To agree for staff members to carry over annual leave into 2025/6

(a) Hayley Powling – 3 hours annual leave

(b) Gary Petley – 3 days to use by April 2025

(c) William Boswick – 5 days to use by May 2025

25/038 To agree payment for time off in lieu for Hayley Powling