



## TOWN COUNCIL MEETING

**Extraordinary Meeting held on Monday 24<sup>th</sup> June 2024 at 4pm in the Council Chambers,  
10 Melrose Road, West Mersea, Colchester CO5 8JD**

£ = Expenditure decision 🗳️ Resolution made

In attendance:

Cllr. S. Weaver, Mayor	Cllr. C. Powling
Cllr. T. Webster	Cllr. Hart
	5 members of the public
24/126.	<p><b>RECORDING OF MEETING</b></p> <p>Chairman to request anyone present to identify their intention to record the meeting. The Town Clerk &amp; Cllr. Webster indicated they intended to record.</p>
24/127.	<p><b>DECLARATIONS OF INTEREST/REVIEW</b></p> <p>All Members are to be reminded that they must disclose any disclosable pecuniary interests, registerable interests and any non-registerable interests they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting.</p> <p>Councillors are requested to review their declarations. Cllr.C. Powling – Colchester City Councillor</p>
24/128.	<p><b>APOLOGIES FOR ABSENCE</b> 🗳️</p> <p>Clerk reported and Councillors to vote on the absence and the reasons given. Cllr. Boylan, Holmes, Jenkins – personal commitments. Cllrs all in favour.</p>
24/129.	<p><b>PUBLIC PARTICIPATION</b></p> <p>A period of up to 15 minutes (maximum of 3 minutes per person) for members of the public to ask questions or submit comments about items on the agenda.</p> <p><b>Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.</b></p> <p>MOP 1 – raised questions relating to Glebe Pavilion, NEPP Parking output VAT, erection of sign on village green</p> <p>MOP 2 – raised queries over VAT, Audit &amp; Accounts</p> <p>MOP 3 – raised concerns over provision of information, the Glebe Pavilion, questions not responded to on relation of S106 monies.</p> <p>MOP 4 -raised concerns over an incident involving grass cutting. The Town Clerk offered the resident to remain after the meeting to discuss with her.</p>
24/130.	<p><b>ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023-2024</b> 🗳️</p> <p>Members noted/agreed the following:</p> <p>a) Bank Reconciliation as at 31st March 2024. Town Clerk reported the report was generated by Edge (accounting package) and verified by 2 Councillors. Proposed: Cllr. Powling, seconded Cllr. Weaver. <b>It was resolved</b> by a majority to approve. Cllr. Webster abstained.</p> <p>b) AGAR Section One – Annual Governance Statement 2023/24. Proposed: Cllr. Powling, seconded Cllr. Weaver <b>It was resolved</b> by a majority vote to approve. Cllr. Webster abstained.</p> <p>c) AGAR Section Two – Accounting Statements 2023/24. Proposed: Cllr. Powling, seconded: Cllr.Weaver. <b>It was resolved</b> by a majority vote to approve. Cllr. Webster abstained.</p> <p>d) Variance Report 2023-2024. Proposed: Cllr. Weaver, seconded Cllr. Hart. All in favour. Cllr. Webster abstained. <b>It was resolved</b> by a majority vote to approve. Cllr. Webster abstained.</p> <p>e) Confirmation of the Notice of the Exercise of Public Rights 2023/24 – 1<sup>st</sup> July 2024 – 9<sup>th</sup> August 2024. Proposed: Cllr. Weaver, seconded: Cllr. Powling. All in favour. Cllr. Webster abstained.</p> <p>f) To approve the quotation for annual insurance @ £7,893.77 for a 1 year period. Proposed: Cllr. Hart, seconded: Cllr. Powling. All in favour. Cllr. Webster abstained.</p>